

CALL FOR SUBMISSION OF PROJECT PROPOSALS

1. Background

1.1 During the sixth meeting of the Conference of the Parties to the Basel Convention (COP 6), held in Geneva, 9-13 December 2002, the Parties requested the Secretariat "to cooperate closely with the Parties, the Basel Convention Regional Centres and other stakeholders in the development and implementation of those activities contained in the Strategic Plan for the Implementation of the Basel Convention and its associated Action Table for which financial support is agreed upon by the Parties" (Decision VI/1). In this context, the Secretariat was requested "to organise and compile the project proposals submitted by Parties or the Basel Convention Regional Centres for submission to the Open-ended Working Group for consideration". The Open-ended Working Group was requested "to consider the proposals submitted and choose those that qualify for funding" in accordance with the criteria approved by the meeting of COP 6 (Decision VI/2)¹. The funding of the projects expected to be endorsed by the Working Group will be in the financial framework agreed by COP 6, which authorises the Executive Secretary "to utilise an amount not exceeding 1,200,000 United States dollars in the period 2003-2004 from the reserve and fund balance of the Basel Convention Trust Fund for the purpose of putting into effect activities to implement the Strategic Plan in 2003-2004" (Decision VI/41).

1.1 At its first session the Open-ended Working Group of the Parties to the Basel Convention allocated US\$ 880,000 to the projects submitted to it for 2003 and 2004 by Parties and by Basel Convention Regional Centres. The total amount allocated by the Conference of the Parties to the implementation of the Strategic Action Plan is US\$1,200,000. The Open-ended Working Group decided that, taking into account the consideration given to certain regions during its first meeting on an exceptional basis only proposal of the Basel Convention Regional Centres or Parties from regions other than Africa and Latin America and the Caribbean will be considered at the second meeting of the Open-ended Working Group, scheduled to be held in Geneva from 20 to 24 October 2003.

1.3 The secretariat would be grateful to receive the draft proposals in electronic form at the following address: sbc@unep.ch and nelson.sabogal@unep.ch not later than 30 June 2003, with the possibility of reviewing and finalizing the proposals bilaterally with the secretariat in view of their final submission at the latest on **31st of July**. No proposals reaching the secretariat later than 31st of July will be accepted by the secretariat.

¹ The Criteria for selection of Project Proposals for Implementation of the Basel Declaration through the Strategic Plan, as they appear in the Appendix to Decision VI/2, are reproduced in **Annex 1** of the present document.

2. Format of the project proposals

- 2.1 The project proposals should not exceed 8 typewritten pages (including the project summary, annexes and tables).
- 2.2 The full project proposals (up to 8 pages) should be submitted in English.

ANNEX 1

Criteria for Selection of Project Proposals for Implementation of the Basel Declaration through the Strategic Plan

1. The following criteria have been established in order to assist in selecting suitable projects to be taken forward to deliver the aims of the Basel Declaration through the strategic plan.
2. The criteria are set out in two groups:
 - Group 1: Criteria which are relevant for all project proposals.
 - Group 2: Those criteria which are intended to assist selection of project proposals of particular priority interest.

Group 1: Relevant criteria

Projects must:

- ◆ Be consistent with the vision and aims of the Strategic Plan.
- ◆ Be exemplary or useful for others with similar problems.
- ◆ Have clearly defined aims and methods.
- ◆ Be likely to succeed.
- ◆ Deliver practical and concrete outcomes.
- ◆ Deliver either short or long term benefits.
- ◆ Have realistic costs and delivery time scale.
- ◆ Include provisions for supervision, monitoring and reporting.

Group 2: Value criteria

Projects should:

- ◆ Have the potential to realise the aims of the Basel Convention and the Basel Convention Regional Centres with clear indicators on the effectiveness of their impacts.
- ◆ Have commonality within or between different regions.
- ◆ Be innovative.
- ◆ Be consistent with regional needs.
- ◆ Show benefits to or synergies with the objectives or activities of other multilateral environmental agreements.
- ◆ Provide partnership with stakeholders.
- ◆ Have demonstrably significant need.
- ◆ Implement and adapt existing guidelines as needed.
- ◆ Generate self-sustaining outcomes
- ◆ Provide other relevant information.

3. To be acceptable, the projects must meet all the Group 1 relevant criteria. For the purposes of prioritisation, the projects should meet one or more of the Group 2 value criteria.
4. Projects should be distributed equitably according to regional and national diversities and specificities, as appropriate.