

# **The First Meeting of the Environmental Network for Optimizing Regulatory Compliance on Illegal Traffic (ENFORCE)**

**18-19 November 2013**

**The Sukosol Bangkok Hotel, Bangkok, Thailand**

## **Logistical Information**

### **1. VENUE DETAILS AND ACCOMMODATION**

The meetings will be held at The Sukosol  
Bangkok Hotel

All participants will be staying at this hotel  
during the meetings

The Sukosol Bangkok Hotel  
477 Si Ayuthaya Road, Phaya Thai,  
Bangkok, 10400, Thailand

Tel: +66 (0) 2 247 0123

Fax: +66 (0) 2 247 0165

Email: [reservations@sukosolhotels.com](mailto:reservations@sukosolhotels.com) or  
[thesukosol@sukosolhotels.com](mailto:thesukosol@sukosolhotels.com)

Website: <http://www.thesukosol.com>

Check-in Time: 14:00

Check-out Time: 12:00,

Late check-out Time: 14.00

#### **Hotel Name in Thai**

เดอะ สุกอสล (The Sukosol)

477 ถ.ศรีอยุธยา แขวงทุ่งพญาไท เขตราชเทวี

สยาม กรุงเทพฯ 10400



### **2. TRAVELING TO AND FROM BANGKOK**

The organizer/s will provide the funded participants a round trip airfare (economy class) to and from Bangkok as per UN rules. The organizer/s will keep in contact with the funded participants for traveling issues.

Participants who are not funded are expected to book their own air-tickets.

### **3. TRANSPORTATION TO HOTEL**

Bangkok is served by two airports. Suvarnabhumi Airport (BKK) (<http://www.suvarnabhumiairport.com>) serves all international flights and the majority of domestic flights to and from Bangkok.

Don Muang Airport (DMK) (<http://www.donmuangairportonline.com>) now serves domestic flights only, after being replaced by the new airport in 2006. Both airports are located approximately 45 minutes from

the city and are primarily serviced by taxis. The two airports are about 30km (18 miles) apart, which is important to note when planning to connect between international or domestic flights.

### **Airport Transfer Provided by Hotel:**

For your convenience, a transfer from Suvarnabhumi International Airport or Don Muang Airport can be provided through the hotel's Travel Counter. Please contact the hotel and advise your flight number and arrival time, the limousine driver and airport representative will be waiting to meet you at the arrivals' gate.

Toyota Camry private car, Baht 1,600 nett per trip (max. 3 persons)

Toyota commuter private van, Baht 2,000 nett per trip (max. 7 persons)

*Note: The transfer fee is to be paid to the hotel upon arrival. For more information, please contact [reservations@sukosolhotels.com](mailto:reservations@sukosolhotels.com) for arrangement and enquiries.*

### **Taxi:**

It takes about 40 – 60 minutes from Bangkok International Suvarnabhumi Airport to the hotel. Public taxi stands are located in the Airport on Level 1 (Ground Level). Contact the taxi counter on level 1 near entrances 3,4,7 and 8.

Taxi fare: Metered taxi fare plus 50 Baht airport surcharge and expressway fees. Taken all these fees into account, it should cost you a total of 350-400 baht for a 40-minute ride to downtown Bangkok from the airport. The taximeter in Bangkok taxis will start at 35 baht, and a trip within central Bangkok should not cost much more than 100 baht.

**Please DO NOT accept the fixed prices, but always ask the driver to turn on the taximeter, and you will get a much better deal.**

### **Airport Rail Link (<http://www.srtet.co.th/en>):**

The Airport Rail Link runs from Suvarnabhumi International Airport to central Bangkok (Phaya Thai Station) from 06:00 to 24:00 daily. The Express Line departs every 30 minutes and takes a speedy 18 minutes door-to-door at a cost of Baht 150 (approx. \$US5). Alternatively, the City Line departs every 20 minutes and takes 30 minutes (stopping eight stations) for a fee of Baht 45 (approx. \$US1.5). Full details can be found at [www.bangkokairporttrain.com](http://www.bangkokairporttrain.com).

### **Airport Express Bus:**

This is an air-conditioned bus service between Suvarnabhumi International Airport and The Sukosol. The cost is Baht 150 and it takes about 1 hour, departing every 20min. Airport Express services operate from 05:00 to 24:00 daily. You will need to catch bus AE4 Suvarnabhumi-Hua Lamphong (via expressway), getting off at stop 6: BTS Phaya Thai (Florida Hotel), which is directly opposite the hotel. The bus departs from the airport Arrival Hall, level 1 (gate 8).

## **4. TRAVELING IN BANGKOK**

### **SKYTRAIN (<http://www.bts.co.th>)**

Currently there are two routes, the Sukhumvit Line and the Silom Line, which cover much of the central city and its many commercial, residential and tourist areas. The trains run daily between

06:00 and 24:00 with frequent services, about every 5 minutes. At The Sukosol you are located conveniently just across the road from the Skytrain Phaya Thai Station (exit 4) on the Sukhumvit Line. From here you can easily change to the Silom Line at Siam Station. Using the automated (in English) ticket machines or ticket window you can buy a Single Journey Ticket, Baht 10 and up (depending on number of stops); One-Day Pass, 120 Baht; 30 Day SmartPass, 20/30/40 trips for Baht 440, 600 and 800 respectively (price excludes 30 Baht issuing fee).

## **TAXI**

Bangkok's thousands of brightly coloured taxis are a great way to travel as most are new, air-conditioned and have working seatbelts. The meter charge is Baht 35 for the first 2km, then Baht 4.50 for each of the next 1km. Expressway tolls — Baht 25 to 70 depending on where you start — must be paid by the passenger. All taxis have meters installed and bargaining is not necessary. Our hotel porters in the main lobby are happy to arrange a taxi for you.

## **MOTORCYCLE**

Simply tell your driver where you want to go, negotiate a price (from Baht 10 for a few blocks up to about Baht 100 going across town), strap on your helmet [if available] and away you go. Although a lot of fun and very efficient, be warned that the driving style and speed of your motorcycle taxi may not be what you're used to back home, so exercise this transportation option with care.

## **RIVER FERRY**

The Chao Phraya Express Boat Co. operates the main ferry service along the Chao Phraya river. The central pier is known as Sathorn, Saphan Taksin and Central Pier, and connects to the Skytrain's Saphan Taksin station. Fares are cheap and differ by distance, Baht 10 to 34. A special tourist boat runs between Phra Athit and Sathorn every 30 minutes between 09:30 and 15:00. A one-day pass for unlimited travel costs Baht 120. There are also dozens of cross-river ferries, which charge Baht 3.50 and run every few minutes until late at night.

## **PRIVATE CAR HIRE**

Renting a car just to drive around Bangkok is not a good idea as parking is difficult, traffic is frustrating, road rules can be mysterious and the alternative — taxis — are cheap and ubiquitous. But if you still wish to, all the big car-hire companies (Avis, Hertz, etc) have offices in Bangkok and at Suvarnabhumi Airport. Rates start at around Baht 1,500 / per day for a small car. An International Driving Permit and passport are required for all rentals. Most can also provide drivers, Baht 600 / per day, 08:00 to 18:00.

## **BUS**

Whilst not the preferred transport of tourists; public buses are plentiful and cheap and will get you to most destinations in Bangkok. Air-con fares typically start at 10 or 12 Baht; fares for ordinary (fan-con) buses start at 7 or 8 Baht. Most of the bus lines run between 5 am and 11 pm, except for the 'all-night' buses, which run from 03:00 or 04:00 to mid-morning. A Bangkok Bus Map by Roadway is available at Asia Books and some 7-Eleven stores, and is the most up-to-date route map available.

## **TUK-TUK**

Doing a similar job to the taxi is Thailand's ubiquitous tuk-tuk. They are occasionally faster than taxis in heavy traffic as weaving in and out is easier, but generally about the same or slower. Without any luggage, three people can fit into one fairly comfortably. Fares always have to be bargained for before departing. Although these vehicles are a fun way to explore the city, they expose passengers to high pollution levels and offer almost no protection in case of an accident.

## 5. VISA REQUIREMENTS

For visa required to enter Thailand, please check with your local embassy for any necessary documents. Please make sure to check when to apply for your visa, and ensure you do so as soon as possible – well in advance of traveling.

For more information please visit:

<http://www.mfa.go.th/web/2482.php?id=2492>

<http://www.mfa.go.th/web/2482.php?id=2490>

All passports must be valid for a minimum of six months from the date of entry into Thailand and have at least two blank pages available for stamps.

As the above information may not be completely accurate, you are advised to verify these details with the relevant missions in their countries of residence before your departure.

Please contact the organizer/s if you require additional documentation for your visa application.

## 6. DSA DISTRIBUTION AND REQUIRED DOCUMENTS (APPLICABLE FOR FUNDED PARTICIPANTS ONLY)

The organizer/s will provide DSA to cover meals and incidentals including visa fees and transportation to and from airports and to and from the hotels. **If any meal is provided, DSA will be deducted accordingly.**

DSA will be distributed to funded participants upon the submission of the following original documents (where applicable):

*Photocopy of e-ticket.*

*Boarding passes (all legs of journey)*

*Photocopy of passport (first page and the page with entry visa stamp)*

## 7. ACCOMMODATION

The funded participants will be booked to stay at Sukosol Hotel Bangkok from 17 to 19 November 2013 (check-in 17 November 2013; check-out 20 November 2013). The funded participants are also requested to pay for the hotel since the cost has been covered by DSA.

Other participants (non-funded) may make the hotel reservation by themselves. The organizer/s will assist the participants who request for a hotel reservation with the complete information of their arrival and departure dates.

Participants who would like to extend their stay beyond the meeting dates need to arrange it on their own expenses.

All other incidentals (additional nights, costs for accompanying persons, including any additional surcharge for double room, overseas telephone calls, telegrams and faxes, room service, laundry and mini-bar charges etc.) will be borne by the participants upon check-out.

## **8. MEALS**

The organizer/s will provide lunches from 18 to 19 November 2013, and a reception dinner on 19 November 2013 for all participants.

## **9. GENERAL INFORMATION**

Bangkok is the capital city of and largest urban area in Thailand. Bangkok is by far the most densely populated city in Thailand with about 12 million people. Bangkok was a small trading post near the mouth of the Chao Phraya River during the Ayutthaya Kingdom in the 15th century. It eventually grew in size and became the site of two capital cities: Thonburi in 1768 and Rattanakosin in 1782.

Because of its strategic location in Southeast Asia, Siam (later Thailand) acted as a buffer-zone between the French and British colonial empires. Bangkok itself has gained a reputation as an independent, dynamic and influential city. Bangkok is the political, social and economic centre of Thailand, and one of the leading cities in Southeast Asia.

Due to the 1980s and 1990s Asian investment boom, many multinational corporations make their regional headquarters in Bangkok and the city is a regional force in finance and business. In 2009, it was the second most expensive city in South- East Asia behind Singapore.

Bangkok has an official population of 8,249,117 residents, while the greater Bangkok area contains some 14,565,520. The capital is a center of the megalopolis of 20 million people, situated in a heavily urbanized triangle of central and eastern Thailand, which stretches from Nakhon Ratchasima to the heavily Industrialized Eastern Seaboard. Bangkok borders five other provinces: Nonthaburi, Pathum Thani, Samut Prakan, Samut Sakhon and Nakhon Pathom; all five provinces are joined in the conurbation of the Bangkok Metropolitan Area.

### **Time-Zone**

Standard time zone: UTC/GMT +7 hours

### **Cash and Currency**

The official unit currency of Thailand is the baht. You can exchange your cash in the airport upon arrival.

### **Climate**

Bangkok has a hot, tropical climate with daytime temperature reaching the mid-30s Celsius throughout the year. November to February is the driest time of year and the most popular with tourists. March, April and May are the hottest months, and the rainy season runs from May to

October. During the wet season short showers are likely during the afternoon, though some days it will rain all day.

### **Electricity**

The electricity in Thailand is 220 volts, 50 cycles/sec.



## **10. CONTACT POINT**

United Nations Environment Programme (UNEP)

Ms. Rangsim Chidthongpan (Aey)

Tel: +66 02 288-1255

Email: [chidthongpan@un.org](mailto:chidthongpan@un.org)

And

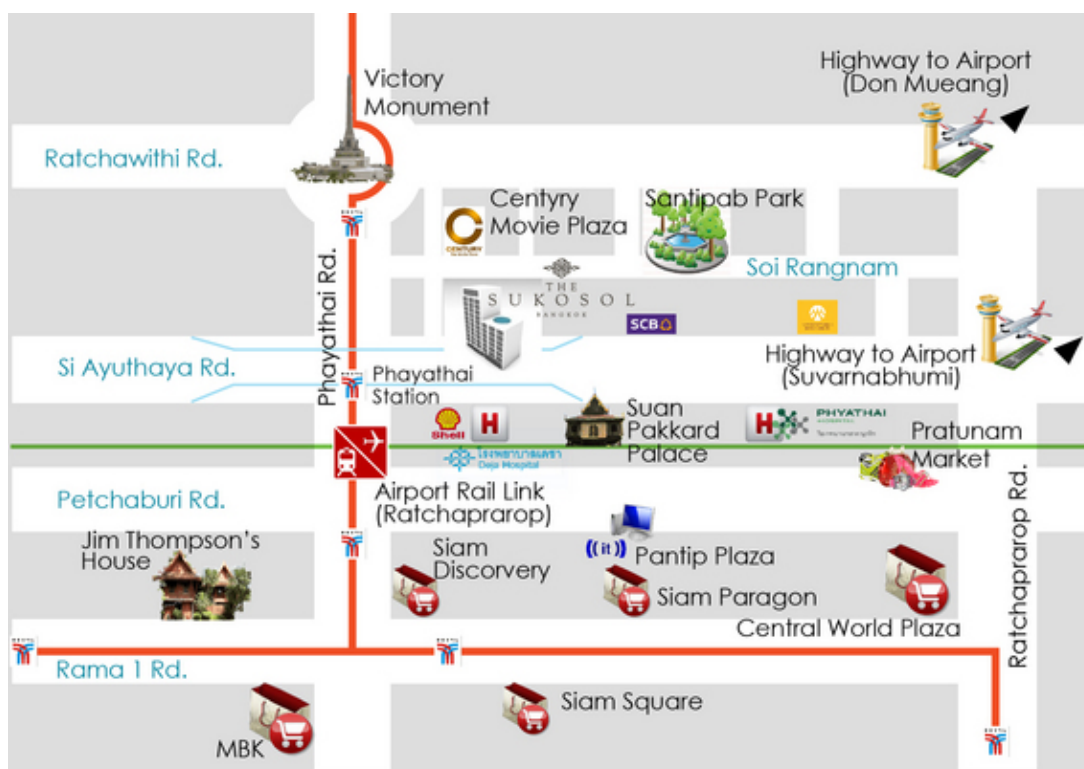
Ms. Wanhua Yang

Tel: +66 02 288-1877

Email: [wanhua.yang@unep.org](mailto:wanhua.yang@unep.org)

The Sukosol is ideally located in the heart of Bangkok beside the Phaya Thai Skytrain Station (BTS), just two stops from popular down-town shopping at Siam Square, Central World, Paragon and MBK.

Bangkok's Suvarnabhumi International Airport lies just 30 minutes away and is now connected directly with the hotel via the Airport Rail Link Phaya Thai Station.



PROPOSED ACCOMMODATION FOR GROUP			
Category	Rate/room/night		Room rates include (1) Breakfast (2) Welcome Drink on Arrival (3) Standard check in and check out times 1400 and 1200 hours respectively (4) In-room WI-FI (5) Newspaper (6) Fruit Plate (7) 2 bottles of drinking water (8) Use of health club, swimming pool and jacuzzi facilities.
Deluxe Rooms	Single	THB 2,700.-	
	Twin	THB 2,900.-	
Club Rooms	Single	THB 4,200.-	Room rates include the following Club Room privileges <ul style="list-style-type: none"><li>➤ Private check in and check out.</li><li>➤ Standard check in and check out times 1400 and 1200 hours respectively</li><li>➤ Late check out on room availability basis</li><li>➤ In-room WI-FI</li><li>➤ Welcome Fruit Basket</li><li>➤ Breakfast at The Club Lounge from 0600 to 1000 hours</li><li>➤ Happy Hour Cocktails (with canapes) from 1700 to 1900 hours</li><li>➤ Complimentary tea, coffee, fruit drinks and snacks throughout the day</li><li>➤ Daily local and international newspapers at the Club Lounge</li><li>➤ Free use of computer internet facilities in the Club Lounge</li><li>➤ Free use of health club, swimming pool and jacuzzi facilities</li><li>➤ Concierge services : ticket booking and confirmation, shoeshine and pressing (1 outfit per day)</li></ul>
	Twin	THB 4,500.-	
All rates are nett and inclusive of Service Charge and VAT.			