**Draft technical guidelines on transboundary movement of e-waste**

**Physical meeting of the SIWG**

**19 – 20 January 2015, Konstanz**

**Annotated AGENDA (Advance version)**

1. Opening of the meeting (9.00)
   * Welcome remark (secretariat)
2. Organizational matters (9.00 – 9.15)
   * Adoption of the agenda;
   * Organization of work.

* Short introduction about the importance and objectives of the meeting (chair).
* Explanation of the time schedule and the general way how the meeting will be conducted (secretariat)

Overview of the mandate given by the OEWG, the steps made after the OEWG meeting, the comments received and the challenge for the meeting.

1. Discussion of draft technical guidelines on transboundary movements of e-waste in particular on paragraph 26(b).

* General introduction (9.15 – 10.30)

Followed by a tour de table to collect general points about role of paragraph 26(b) in the guidelines and general points preferred option and the fall back position (points 1 and 2 of the discussion document

* Paragraph 26(b) preferred option (11.00 – 18.00, with a lunch-break and tea-break)[[1]](#footnote-1)

A plenary discussion on the header of the paragraph followed by a discussion on each of the criteria. Each item will be shortly introduced by the Secretariat followed by a discussion to assure that for each of the subjects:

* There is a common understanding of the rationale and background
* Common ground and outstanding issues are identified
* Options to solve differing views are formulated

Documents:

* Revised draft of the guidelines Version 20 November 2014
* Discussion document par 26(b): compilation of comments received
* Presentations workshop Berlin on remanufacturing
* Comments as received from Parties and other stakeholders

**Tuesday 20 January 2015**

1. Continued discussion on outstanding issues (9.00 – 12.00)
2. Stocktaking and formulations of a way forward (14.00 – 15.00)
3. Discussion on other parts of the guidelines
4. Discussion on the alternative proposal for 26(b) (15.00 – 16.30) (point 11 of the discussion document)

* Getting a common understanding of the aim of this approach
* Comments and suggestions on the presentation of this approach in the guidelines

1. Identification of other parts of the guidelines that need to be adjusted as a result of the discussion (16.30 – 17.00)

There may be other parts of the guidelines that would need some modification to take into account the suggested ways forward on par 26(b). These will be identified.

1. Next steps.

* Record of the meeting
* Adaptation of the current text sand posting it on the web-site
* Deadline for reactions: 28 February 2015
* Conference call of the SIWG (mid March, date to be determined)
* Development of final draft for the COP

1. Closure of the meeting. (18.00)

1. If needed there is the possibility to continue the discussion until 20.00 h. [↑](#footnote-ref-1)