

COMMUNICATION

CONSULTANCY ANNOUNCEMENTS  
CALL FOR  
APPLICATIONS BY 4 FEBRUARY 2014

The Secretariat of the Basel Convention refers to Decision BC-11/8 whereby the Conference of the Parties to the Basel Convention requested the Committee for Administering the Mechanism for Promoting Implementation and Compliance with the Basel Convention, among other things, to:

- improve the implementation of and compliance with paragraph 11 of article 6 of the Convention (insurance, bond and guarantee).

The Secretariat invites interested candidates to consult the attached terms of reference and to submit their candidature by 4 February 2014 to Ms Juliette Voinov Kohler ([juliette.kohler@brsmeas.org](mailto:juliette.kohler@brsmeas.org)), using the P11 form available in the announcement section of the homepage of the website of the Basel Convention at: [www.basel.int](http://www.basel.int)

The Secretariat would welcome the assistance of Parties, Signatories as well as the Basel Convention Regional Centres in making this information available to potential candidates.

Thank you in advance for your kind cooperation and assistance.

  
Secretariat of the Basel Convention  
Geneva, 27 January 2014

To: Focal Points and Competent Authorities of Parties and Signatories to the Basel Convention  
Basel Convention Regional and Coordinating Centres  
cc: Permanent Missions to the United Nations in Geneva

## Terms of reference

### **Consultant to assist the Implementation and Compliance Committee improve the implementation of and compliance with paragraph 11 of article 6 of the Convention on insurance, bond and guarantee**

1. By Decision BC-11/8, the eleventh meeting of the Conference of the Parties to the Basel Convention adopted the work programme 2014-2015 of the Committee for Administering the Mechanism for Promoting Implementation and Compliance with the Basel Convention (hereinafter "ICC") whereby it requested the ICC, among other things, to improve the implementation of and compliance with paragraph 11 of article 6 of the Convention (insurance, bond and guarantee) by compiling information on how parties are implementing paragraph 11 of article 6 of the Convention, including through national legislation, and considering the development of guidance on how to implement this provision for consideration and possible adoption by the twelfth meeting of the Conference of the Parties.
2. This activity was considered by the ICC during its tenth meeting on the basis of document UNEP/CHW/CC.10/10<sup>1</sup> at what time the ICC agreed to request the Secretariat, under the leadership of the ICC lead member and within available resources:
  - i. To develop a questionnaire with a view to collecting information on how parties are implementing paragraph 11 of Article 6, including challenges associated with this implementation and possible ways to overcome them;
  - ii. To send the questionnaire to parties, Basel Convention Regional Centres and other relevant stakeholders inviting responses by 31 March 2014;
  - iii. To publish on the website of the Convention the responses received to the questionnaire;
  - iv. To compile the information received and prepare a report that includes recommendations pertaining to the development of guidance on how to implement paragraph 11 of Article 6, for the consideration of the Committee during its eleventh meeting.
3. A consultant shall be retained to assist the ICC in this endeavour.
4. The consultant, who shall report to the ICC through the Secretariat of the Basel Convention, shall undertake the following tasks:
  - i. Familiarize him/herself with document UNEP/CHW/CC.10/10 and background/reference documents mentioned in that document
  - ii. Develop a questionnaire in English with a view to collecting information on how parties are implementing paragraph 11 of Article 6, including challenges associated with this implementation and possible ways to overcome them. In developing the questionnaire, the consultant will take into account the format of questionnaires previously developed by the ICC as well as take into account and adapt as appropriate the content of the questionnaire developed by the OECD: Database on Transboundary Movement of Wastes destined for Recovery Operations<sup>2</sup>.
  - iii. Identify between 15 and 20 major stakeholders (eg. relevant insurance companies and other financial institutions), if possible from all UN regions, including their contact information, which offer or are susceptible of offering the coverage/services required to implement paragraph 11 of Article 6 and to whom the questionnaire should be sent.

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<sup>1</sup> ICC-10 documents are available at :

<http://www.basel.int/TheConvention/ImplementationComplianceCommittee/Meetings/ICC10/MeetingDocuments/tabid/3396/Default.asp>

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<sup>2</sup> The database is available at: <http://www2.oecd.org/waste/index.asp>

- iv. Prepare a report pertaining to the implementation of paragraph 11 of Article 6. The report will comprise a one page executive summary, a half- page introduction, two parts, and a half-page conclusion. It will be about 10 pages long (excluding annexes). The consultant will also be expected to take his/her initiative to seek from relevant stakeholders the information needed to prepare the report.
  - a. The first part of the report will present paragraph 11 of Article 6 of the Basel Convention; it will summarize the responses received from parties and stakeholders to the questionnaire including challenges associated with the implementation of this provision and possible ways to overcome them (lessons learned and best practices).
  - b. The second part of the report will build on the first part of the report and include recommendations pertaining to the development of guidance on how to implement paragraph 11 of Article 6, for the consideration of the Committee during its eleventh meeting. The recommendations are to assist the ICC in determining whether the development of guidance is susceptible to address the challenges associated with the implementation of this provision. In the event the recommendations are that such guidance be developed, the report will set out recommendations pertaining to the scope of such guidance.

## 5. Qualifications and experience

The consultant shall have:

- At least seven years' work experience in the field of MEAs, including on the Basel Convention.
- At least five years experience in the field of insurance, bond and guarantee, as it relates to MEAs, in particular the Basel Convention
- Preferrably a legal background with experience in the field of civil law, especially corporate and insurance law
- Excellent English reading and writing skills.
- Good understanding of French and Spanish desired.

## 6. Time frame

The contract will require 15 days of work, to be executed between between 15 February 2014 and 30 June 2014.

The consultant shall transmit to the ICC, through the Secretariat:

- First draft of the questionnaire and list of relevant stakeholders by 20 February 2014
- Final version of the questionnaire and list of relevant stakeholders, taking into account the comments by the lead ICC member and the Secretariat (received by 24 February 2014), by 28 February 2014;
- First draft of the report by 17 April 2014
- Final report, taking into account the comments by the Committee and the Secretariat (received by 1 May 2014), by 15 May 2014.